



अखिल भारतीय आयुर्विज्ञान संस्थान (एम्स), गुवाहाटी
All India Institute of Medical Sciences, Guwahati
स्वास्थ्य और पररवार कल्याण मंत्रालय, भारत सरकार के तत्वावधान में एक वैधाननक ननकाय
(A statutory body under the aegis of Ministry of Health and Family Welfare, GoI)

Ref No. AIIMS /GHY/PEDS/2025/40

Date 20.03.2025

DEPARTMENT OF PEDIATRICS

RECRUITMENT NOTIFICATION

Applications are invited from eligible candidates for various contractual positions under the ICMR-funded research project titled:

“Probiotic-Lactobacillus rhamnosus GG Supplementation on Behavior, Quality of Life, and Gut Microbiome Composition in Children with Autism Spectrum Disorder: A Randomized Controlled Trial”

The positions are purely on a **temporary contractual basis** at **AIIMS, Guwahati, Assam** under the supervision of Head of Pediatrics Department

Vacancy Details

Post Code	Name of the post	No. of Post(s)	Qualification and Experience	Consolidated Emoluments	Upper age limit (as on the date of submission of application)
1	Project Technical Support- III	One (1)	Essential: 1. Three Years Graduate Degree in Psychology Desirable: <ul style="list-style-type: none">Three Years post qualification experience or PG in Psychology.Fluency in English, Hindi, and Assamese	₹28,000/- + 20% HRA = ₹33,600/- per month	35 years

2	Senior Project Assistant	One (1)	Essential: 1. A Bachelor's degree in Life Sciences, Public Health, or a relevant field from a recognized university. Desirable: <ul style="list-style-type: none"> Bachelor's of Occupational therapy (BOT) Bachelor's of Audiology & Speech Language Pathology (BASLP) Minimum of three years of relevant work experience in research, laboratory work, or public health. A Master's degree in a relevant field may be considered desirable. 	₹30,600/- per month	35 years
3	Data Entry Operator	One (1)	Essential: <ul style="list-style-type: none"> Graduate in Computer Science or any discipline with at least one year of data entry experience. Desirable: <ul style="list-style-type: none"> one year of data entry experience. Knowledge of SPSS, Excel, and research data management tools. 	₹29,200/- per month	30 years

Note:

- All educational qualifications/certificates should be from a recognized Board/University.
- All experience gained shall be preferably from Government Organizations and shall be counted after the date of completion of the Minimum Essential Qualification. Experience from reputed National/International Organizations shall also be considered.
- Experience should be in a relevant field, as required for the study of the project concerned.
- Selected candidates will be initially appointed for six months, with the possibility of extension based on satisfactory performance reviews every six months, up to the duration of the project.
- The candidate must be willing to undertake other responsibilities as assigned by the Principal Investigator (PI) from time to time.

Indicative Roles and Responsibilities:

1. Project Technical Support – III

- Primary Role: Responsible for the psychological assessment and proper conduction of the project, ensuring the application of psychological tools and methodologies for evaluating behavioral and quality-of-life outcomes in children with Autism Spectrum Disorder (ASD).
- Administer standardized psychological assessment tools, including the Childhood Behavior Checklist (CBCL), Autism Treatment Evaluation Checklist (ATEC), and Quality-of-Life Autism (QoLA) questionnaire, to evaluate the impact of Lactobacillus rhamnosus GG (LGG) supplementation.
- Ensure accurate data collection, participant monitoring, and ethical handling of assessments to maintain study integrity and reliability.
- Assist in participant recruitment, informed consent acquisition, and effective communication with families to ensure adherence to study protocols.
- Coordinate with the research team to align psychological assessments with microbiome analysis, ensuring a comprehensive understanding of behavioral changes and gut microbiota interactions.

2. Senior Project Assistant

- Primary Role: Ensure the smooth execution of participant enrollment, consent-taking, sample collection, and follow-up procedures as part of the study.
- Obtain informed consent from participants and their legal guardians while ensuring adherence to ethical guidelines.
- Enroll eligible participants, ensuring all required documentation is completed accurately.
- Coordinate and collect stool samples from enrolled participants and ensure proper transport to the Department of Microbiology for analysis.
- Collaborate with the Microbiology team to ensure timely and efficient processing of biological samples while maintaining sample integrity.
- Monitor participant adherence to the study intervention, ensuring that the LGG supplement is taken as per the prescribed schedule.
- Follow up with participants at scheduled intervals to track study compliance, record any reported side effects, and schedule subsequent visits.
- Maintain accurate records of participant follow-ups, adverse events, and medication adherence in a secure and organized manner.
- Communicate effectively with participants and their families, addressing any concerns related to the study and ensuring retention for the entire study duration.
- Assist in the preparation of progress reports for ICMR and support documentation required for regulatory approvals and ethical compliance.

3. Data Entry Operator

- **Manage and input data** from research tools such as **questionnaires, behavioral checklists, and microbiome analyses** into structured databases.
- Ensure **accuracy and integrity** of the collected data, which is critical for maintaining the reliability of study outcomes.
- Proficiently use **data management software (SPSS, Excel, etc.)** to organize research data for analysis.
- Generate reports, conduct **data validation**, and support the research team in maintaining comprehensive records.

Selection Process:

1. Application Submission:

Interested candidates may submit their applications using the following **Google Form** links:

Post Code	Application Form Link (Google Forms)
1	Project Technical Support-III: https://docs.google.com/forms/d/e/1FAIpQLSfxZO-x6kkLK0JczuNxGRE_hDRcWnW9nCb5wJ_XE_CzUpobyUQ/viewform?usp=dialog
2	Senior Project Assistant https://docs.google.com/forms/d/e/1FAIpQLSfxZO-x6kkLK0JczuNxGRE_hDRcWnW9nCb5wJ_XE_CzUpobyUQ/viewform?usp=dialog
3	Data Entry Operator: https://docs.google.com/forms/d/e/1FAIpQLSfxZO-x6kkLK0JczuNxGRE_hDRcWnW9nCb5wJ_XE_CzUpobyUQ/viewform?usp=dialog

2. Required Documents:

Candidates need to upload **scanned copies** of the following:

- **Proof of Date of Birth**
- **Educational Qualifications (Essential & Desirable)**
- **Experience Certificates**
- **No Objection Certificate (for government employees)**

3. Shortlisting Process:

- **Shortlisted candidates will be notified via email.**
- **No separate information will be provided to candidates who are not shortlisted.**

4. Interview Process:

- **Details of the interview/written test (online/offline) will be communicated only to shortlisted candidates.**
- **No TA/DA will be provided for attending the interview.**

5. Application Deadline:

- **The Google Form will expire 15 days after this notification, i.e., 10.04.2025.**
- **No applications will be accepted after the deadline.**

TERMS & CONDITIONS

1. **Eligibility & Verification:** It is the candidate's responsibility to **ensure their eligibility** as per the prescribed **qualifications and experience**. Any misinformation detected at any stage will make the candidate **liable for disqualification and legal action**. Permission to appear in the selection process does not confirm eligibility. Even after qualifying, candidates may be rendered disqualified at the time of **document verification** if they fail to meet the essential criteria.
2. **Nature of Appointment:** These positions are **purely contractual**, under an **ICMR-funded extramural project**. Employment in this project does **not confer any rights for a regular appointment** within the sanctioned staff strength of **AIIMS Guwahati**.
3. **Tenure:**
 - The assignment is purely on a **contractual basis** for the specified project duration.
 - The appointment does **not guarantee future employment or regularization** at AIIMS Guwahati.
4. **Expiry of Contract:**
 - The contract **will automatically expire** upon completion of the project duration unless renewed with **mutual consent**.
 - The appointment **can be terminated at any time by either side** with **30 days' notice or salary in lieu thereof**.
5. **Accommodation:** No **hostel or institute accommodation** will be provided by **AIIMS Guwahati** or the **Principal Investigator**.
6. **Government Employees:** Candidates currently employed in **Government Service** must submit a '**No Objection Certificate (NOC)**' from their employer **at the time of the interview**.
7. **Minimum Qualifications:** The prescribed **educational qualifications** are **minimum requirements**. Possessing them **does not guarantee selection**.
8. **Documents Required:**
 - Candidates must bring **original certificates** supporting their **age, educational/professional qualification, and experience**, along with **two recent passport-size color photographs**.
 - One set of **self-attested photocopies** of relevant documents must be submitted during the **interview**.
 - Failure to produce original certificates will lead to **disqualification from the interview/written test**.
9. **Self-Assessment of Eligibility:** Candidates applying in response to this **advertisement** should ensure that they meet **all eligibility requirements**.
10. **No TA/DA:** No **travel allowance (TA)** or **dearness allowance (DA)** will be provided for attending the **interview/written test** or for joining the post.
11. **Canvassing:** Any form of **canvassing** will result in **immediate disqualification**.

12. **Restrictions on Private Practice:** Engaging in **private practice** is **strictly prohibited** during the contractual employment period.
13. **Conduct & Discipline:** Candidates are expected to **adhere to the rules of conduct** and **discipline** as applicable to employees of **AIIMS Guwahati**.
14. **Final Selection Authority:** The decision of the **Competent Authority** regarding selection will be **final and binding**. No representation or appeals will be entertained in this regard.
15. **Legal Record:** Candidates **should not have any prior criminal convictions** or legal cases pending against them.
16. **False Information & Disqualification:** If any information provided by the candidate is found to be **false, misleading, or deliberately concealed**, the candidate will be **immediately removed** from service, and legal action may be initiated by the **appointing authority**.
17. **Incomplete Applications:** Applications that are **incomplete or missing required documents** will be **summarily rejected**.
18. **Amendments to Advertisement:** The **Competent Authority** reserves the right to **modify, cancel, or make changes** to this advertisement **without prior notice**.
19. **Communication & Updates:**
 - All updates regarding this advertisement will be displayed **on the official AIIMS Guwahati website**.
 - No **individual intimation** will be sent to candidates. It is the responsibility of applicants to **check the website regularly** for updates.
20. **Legal Jurisdiction:** Any **disputes** arising will be subject to the **jurisdiction of courts in Guwahati, Assam**.
21. **Joining:** Selected candidates must **join immediately upon selection**.
22. **Last date of form fill up is 10th April 2025.**

Murchana Khound

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