



अखिल भारतीय आयुर्विज्ञान संस्थान (एम्स), गुवाहाटी
All India Institute of Medical Sciences, Guwahati

स्वास्थ्य और परिवार कल्याण मंत्रालय, भारत सरकार के तत्वावधान में एक वैधानिक निकाय
(A statutory body under the aegis of Ministry of Health and Family Welfare, GoI)

File No: 6-37/2023-24/AIIMS/GHY/ACAD./NMHS(ASSAM)

Date : 15-07-2024

RECRUITMENT NOTIFICATION

AIIMS Guwahati is inviting the applications to fill the following posts on contract basis for the project entitled “National Mental Health Survey in India 2” funded by Ministry of Health and Family Welfare, Government of India and coordinated by NIMHANS, Bangalore in the state of ASSAM under **Dr. Forhad Akhtar Zaman** (Main-Principal Investigator, Department of Community and Family Medicine), and **Dr Ramdas Ransing** (Principal Investigator, Department of Psychiatry). The NMHS-2 (Assam) is a household level survey to be conducted in five districts (**Karimganj, Darrang, Barpeta, Dibrugarh, Kamrup-Metro or any other** as per the requirement of project).

Post Code	Name of the Post	NMHS Survey CO-ORDINATOR
1	No. of Post	01
	Essential Qualification	Master of Public Health / Psychology / Social work /Sociology/ rural development or related areas or MSc (Mental Health Nursing or Equivalent)
	Desirable Experience	1. One year experience in conducting field survey related to mental health 2. Experience in working in projects/programs at State level 3. Demonstrated ability to liaison with different and multiple organizations at State/National Level. 4. Skills in planning and conducting research /survey related training programmes 5. Fluency to communicate in local language and multiple dialects. 6. Undertaken Health related field-based data collection 7. Ability to plan, coordinate field-based survey
	Salary	Consolidated Rs.55,000/- per month; excluding local travel which will be borne separately
	Specific responsibilities	1. Undertake data collection in the field 2. Planning for field data collection on a week to week basis. 3. Monitor data collection on a daily basis and maintain status logs of survey activity 4. Monitor the progress of the survey, supervise field activities and liaison with local authorities 5. Ensure data backup on a daily basis regularly 6. Prepare daily, weekly and monthly reports as per specified formats 7. Do data checking/ editing for completeness
	Nature of work	Candidates should be willing to travel extensively to survey sites. Monitor the progress of the survey, supervise field activities and liaison with local coordinators. Candidates should have the experience of administering psychiatric survey instruments
	Maximum Age Limit	40 / 45 years
	Duration	Initial appointment will be for 2 months and extended further depending upon the performance of the candidate.

Post Code	Name of the Post	NMHS Survey Field Data Collector
2	No. of Post	07
	Essential Qualification	Masters in Psychology / Social work / Sociology/ rural development or related areas Or BSc. Nursing with 2 Years Experience (Hospital or Community based)
	Desirable Experience	1. Experience in working in projects/programs at State level. 2. Demonstrated ability to liaison with different and multiple organizations at State/National Level. 3. Fluency to communicate in local language and multiple dialects. 4. Undertaken Health related field-based data collection
	Salary	Consolidated Rs.45,000/- per month; excluding local travel which will be borne separately
	Specific responsibilities	1. Planning for field data collection and liaison with local authorities for data collection 2. Undertake data collection in the field as per the plan 3. Ensure data backup on a daily basis regularly 4. Prepare daily and weekly reports and maintain records as per specified formats
	Nature of work	Candidates should be willing to travel extensively to survey sites. Monitor the progress of the survey, supervise field activities and liaison with local coordinators. Candidates should have the experience of administering psychiatric survey instruments
	Maximum Age Limit	40 / 45 years
	Duration	Initial appointment will be for 2 months and extended further depending upon the performance of the candidate.

Note: 1) The candidate must be willing to undertake other responsibilities as assigned by PI or Co-PI,
2) The above job demands field travel **within Karimganj, Darrang, Barpeta, Dibrugarh, Kamrup-Metro district of Assam.**

SELECTION PROCESS:

- Interested Candidates fulfilling the criteria may send their application (in prescribed format) along with copies of their Curriculum Vitae, certificate of age, qualification, experience on or before **31st July 2024** by email psychiatry@aimsguwahati.ac.in
- Subject line should be "Application for Post of (Name of the post applied) for email.
- Any application received after **31st July 2024, 5 PM** will not be considered.
- List of shortlisted candidates along with date of written test/interview will be published on AIIMS Guwahati Website before the written test/interview.
- Candidates should bring two photocopies of application form and supporting document along with original documents for verification at the time of interview.
- The decision of selection committee further to approval of Executive Director, AIIMS Guwahati will be final.
- Result will be published on AIIMS Guwahati Website after the selection process is over.

TERMS & CONDITIONS

- It is candidates' responsibility to ascertain and ensure their eligibility as per the prescribed qualification and experience. Any misinformation detected at any stage will make the candidate liable for legal action. Permission to appear in the selection process does not approve the eligibility of the candidate. Even after qualifying the selection process the candidate may be rendered

- disqualified at the time of document verification if he / she doesn't fulfill essential eligibility criteria.
2. These appointments will be made from the staff strength sanctioned to the extra-mural project and employment in this extra-mural project will not vest any right to candidate for appointment within the sanctioned staff strength of AIIMS Guwahati or NIMHANS or MOHFW.
 3. Tenure: The assignments are purely on contract basis for the period specified above. This appointment will not vest any right to claim by the candidate for regular appointment or permanent absorption in AIIMS Guwahati or NIMHANS or MOHFW or for continued contractual appointment.
 4. Expiry of Contract: The contract will automatically expire on completion of period specified above until it is renewed with mutual consent for the decided period. The contractual appointment can be terminated at any time by either side by giving 30 days' notice or salary in lieu thereof.
 5. Accommodation: No hostel or any other accommodation will be provided by the Institute / Principal Investigator.
 6. The candidate who is already in government service shall submit 'No Objection Certificate' from the present employer at the time of interview.
 7. The prescribed qualification is minimum and mere possessing the same does not entitle any candidate for selection.
 8. The candidate should bring along original certificates in support of his/her age, educational/ professional qualification, experience etc., two recent passport size colour photographs. One set of self-attested photocopies of the relevant documents would need to be submitted with the application form. Failing these, he/she will not be allowed to participate in the walk-in-written test or interview.
 9. The candidate applying in response to this advertisement should satisfy themselves regarding their eligibility in all respects.
 10. No travelling or other allowances will be paid to the candidate for appearing in written examination or for joining the post.
 11. Canvassing of any kind will lead to disqualification.
 12. Private practice of any type is prohibited.
 13. He/ She is expected to conform to the rules of conduct and discipline as applicable to the institute employees.
 14. The decision of the competent authority regarding the selection of the candidate will be final and no representation will be entertained in this regard.
 15. The candidate should not have been convicted by any Court of Law.
 16. In case any information given or declaration by the candidate is found to be false or if the candidate has willfully suppressed any material information relevant to his appointment, he/she will be liable to be removed from the service and any action taken as deemed fit by the appointing authority.
 17. Applications incomplete in any aspect will be summarily rejected.
 18. The Competent Authority reserves the right of any amendment, cancellation, and changes to this advertisement as a whole or in part without assigning any reason or giving notice.
 19. All information / updates pertaining to this advertisement including date of interview, results, joining etc will be displayed on the AIIMS Guwahati website and notice board of department of general surgery of the institute.
 20. No individual intimation may be sent by the AIIMS Guwahati to applicants. It will be the responsibility of applicants to keep abreast of the developments by visiting institute website regularly.
 21. All disputes will be subject to jurisdictions of Court of Law at Guwahati.
 22. Selected candidates should join duty immediately.

Principal Investigator (Community & Family Medicine)

Dr. Forhad Akhtar Zaman

Additional Professor

Department of Community and Family Medicine

AIIMS, Guwahati-781101

Email: psychiatry@aiimsguwahati.ac.in

Principal Investigator (Psychiatry)

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Associate Professor,

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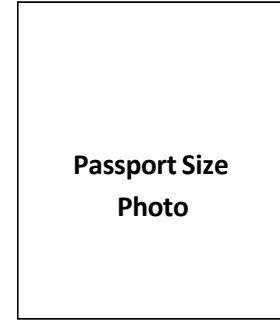
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Application Format for National Mental Health Survey 2.0 – Assam

All the columns are to be compulsorily filled in neatly in capital letters or printed on A-4 size paper

FORMAT FOR APPLICATION

1. Name of the Post:
2. Advertisement Number and Date:
3. Name of the Candidate:
4. Date of Birth:
5. Gender:
6. Age:
7. Permanent Address:
8. Address of Correspondence:
9. Email Address:
10. Phone No. Mobile _____
11. Educational Qualification:



Examination Passed	Year of passing	Division with % of marks	Board/ University
10 th			
12 th			
B.Sc/BA			
M.Sc/MA			
MPhil /MPH			
PhD			
NET or any other national exam			
Any other (specify)			

12. Experience (Post Qualification):

S. No.	Post	Name of the Institution	From (DD/MM/YY)	To (DD/MM/YY)	Total Experience	Duties & Responsibility
1.						
2.						
3.						
4.						
5.						

13. Research Experience /Publications/Awards

14. Language proficiency:

	Able to read	Able to write	Able to speak
English			
Hindi			
Assamese			
Bangla			
Others (Specify)			

15. If selected what period would you require for joining the post:

16. Have you ever been declared unfit by a medical board/court : Yes/No
for appointment in any government service? If yes, details.....

17. Name of Referee (At least two with their contact details)

1.

2.

DECLARATION

1. I hereby declare that the entries made in this application form are correct to the best of my knowledge and belief.
2. If selected, I promise to abide by the rules and discipline of the AIIMS Guwahati, NIMHANS, and MOHFW.
3. If selected, I will travel and stay in **Karimganj, Darrang, Barpeta, Dibrugarh, Kamrup Metro district of Assam (or any other district of Assam) for the project related works.**
4. I note that the decision of the selection committee is final in regard to selection for this post.
5. I have gone through the Rules and conditions and if selected, I agree to abide by them.
6. I am prepared to present myself for interview/examination at my own expenses, if called upon to do so.

Place:

Date:

.....
(Signature of the Candidate)

Enclosures attached: -

1. Proof of date of birth (class 10th certificate/ school leaving certificate)
2. Educations qualifications
3. Experience certificates
4. Publications/ Paper Presentation certificates
5. No Objection Certificate from the current employer (if in government service)
6. Any other relevant certificates